

# ENTREPRENEURS du Monde

With almost nothing, we can change nearly everything

**Entrepreneurs du Monde**  
is looking for a  
**Social Microfinance program manager**  
**based in Sierra Leone (Freetown)**

## **OUR VALUES**

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Our motto:

*They didn't know it was impossible, so they did it (Mark Twain)*

- Do you want to evolve within an organisation with a social vocation, in a positive work environment?
- Do you want to join a team where all members can participate in decision-making bodies?
- Do you share our values: entrepreneurship, pragmatism, professionalism, a social approach, bold ideas, confidence in success, sharing good practices, transparency?

Then come and join us!

## **PRESENTATION**

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Entrepreneurs du Monde supports the economic integration of families in very vulnerable situations and helps them access essential goods and services. This allows the families to achieve autonomy and improve their living conditions. To fulfil its mission, Entrepreneurs du Monde supports the development of sustainable local organizations in 3 areas of activity: social microfinance, access to energy and professional integration/support for entrepreneurs.

For more information: [www.entrepreneursdumonde.org](http://www.entrepreneursdumonde.org)

Entrepreneurs du Monde has been working in Africa for 15 years: in Benin, Ghana, Burkina Faso, Togo, Senegal and in Guinea-Conakry. It creates and supports local microfinance institutions (MFIs) with a strong social orientation. In 2018 Entrepreneurs du Monde decided to create a new MFI in Sierra Leone.

## **ABOUT THE POSITION**

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The Program Manager (PM) is responsible for the launch, follow-up and development of social Microfinance activities in Sierra Leone. He/she takes overall responsibility for balancing the social and financial performance of the program he/she is managing.

### **Tasks and responsibilities**

Under the responsibility of the Microfinance division manager based at headquarters, he/she will:

- Actively participate in implementing the program strategy, adapting it at regular intervals over the long term, and in the operational planning of the program;
- Be responsible for launching and managing the MFI's activities (in particular the implementation of financial services adapted to the development of micro entrepreneurs, as well as non-financial services including socio-economic and technical training to support micro entrepreneurs in their activities), for ensuring compliance with established objectives and for monitoring operations;
- Conduct market research to ensure the creation, expansion and adaptation of services to the needs of the target population;
- Oversee financial management of the program;
- Identify donors and investors likely to finance the program's development and draft financing requests;
- Ensure accountability to donors;
- Represent Entrepreneurs du Monde when dealing with local authorities, local donors and partners;
- Recruit local teams, ensure they are managed appropriately and promote skill-building;
- Take an active role in maximising program activities;
- Support the program's transition into an autonomous and sustainable entity.

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## PROFILE

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**Training:** - Higher education in management and entrepreneurship

**Essential:**

- At least 5 years' professional experience in global project management: organisation, planning, implementation of the project cycle, implementation and monitoring of financial and budgetary procedures, recruitment and management of teams, reporting, etc.;
- Previous experience in microfinance;
- Strong social values;
- Experience in fundraising and writing applications for donor funding and reports;
- Experience working with multicultural and multidisciplinary teams;
- Experience in supporting and transferring skills to staff or partners in developing countries;
- Field experience in a developing country (in Africa would be a plus);
- Fluent written and spoken French and English;
- Strong management and organizational skills and ability to work completely independently;
- Excellent computer skills (Word and Excel in particular).

**Desirable:**

- Knowledge of development aid;
- Innovation and strategic vision;
- Knowledge of the local language krio.

## CONDITIONS

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- Status: indefinite term contract (expatriate contract under French law or local contract for Sierra Leonean candidates);
- Desired start date: February / March 2019;
- Post based in Freetown with regular trips to provinces and sub-regions;
- Salary: based on experience;
- Interviews and assessments will take place in Lyon (France) or remotely, depending on place of residence. Travel expenses related to recruitment are not covered by Entrepreneurs du Monde.

**Documents to be submitted:**

- CV (maximum 4 pages)
- Cover letter, which must be written in French if the candidate is English-speaking and in English if he/she is French-speaking.

Quoting the reference "Sierra Leone PM"

**To the e-mail address: [recrutement-edm@entrepreneursdumonde.org](mailto:recrutement-edm@entrepreneursdumonde.org)**

For more information on the NGO: <http://www.entrepreneursdumonde.org>

Applications that do not contain a CV and cover letter will not be considered.  
CVs longer than 4 pages will not be considered.